

LEGAL NOTICE NO.

THE FISHERIES MANAGEMENT AND DEVELOPMENT ACT

(Cap. 378)

IN EXERCISE of the powers conferred by sections 17 (b) and 20, of the Fisheries Management and Development Act Cap 378, the Cabinet Secretary for Mining, Blue Economy and Maritime Affairs makes the following orders-

**THE FISHERIES MANAGEMENT AND DEVELOPMENT (DISCIPLINED OFFICERS)
STANDING ORDERS, 2025**

PART I: PRELIMINARY

Citation. **1.** These Service Standing Orders shall be cited as the Kenya Fisheries Service (Disciplined Officers) Standing Orders, 2025.

Interpretation. **2.** In these Service Standing Orders, unless the context otherwise states:-

Cap 378 “Act” means the Fisheries Management and Development Act;
 “arms register” means a register of firearms and ammunition by type or caliber;

 “Disciplinary Code” means The Kenya Fisheries Service (Disciplined Officers) Disciplinary Code, 2025;

 “Disciplined officer” means a disciplined uniformed officer who strictly follows rules and commands, maintains self-control, and consistently upholds the values and standards of the service.

 “exhibit” means any item, or document, or material presented as evidence in a legal or disciplinary proceeding to support or challenge a case; this may include physical, electronic, documentary, digital materials, or live exhibits;

 “gazetted officers” means an officer of or above the rank of Superintendent Fisheries Guard;

 “Guard” refers a disciplined officer of the Service and includes Fisheries Recruit Guard, Constable Fisheries Guard, Corporal Fisheries Guard, Sergeant Fisheries Guard, Inspector Fisheries Guard, Chief Inspector Fisheries Guard, Superintendent Fisheries Guard and Senior Superintendent Fisheries Guard as specified in the Act;

 “inquiry” means investigation into circumstances leading to an alleged offence;

“officer-in-charge” means any officer for the time being in charge of a Fisheries Command Centre, Station, or Unit of the Service;

“orderly room proceedings” refer to the procedural method wherein the alleged defaulter is formally notified of the charges against them and subsequently enters a plea of guilty or not guilty, to enable the presiding officer to either resolve the case immediately or proceed with a full hearing and determination; and

“superior” means any officer, regardless of their substantive or acting rank, who currently holds a rank higher than that of the concerned member of the service.

Scope and application.

3. These Standing Orders shall apply to disciplined members of the Service in the course of their duty.

PART II: RANKS – DUTIES AND RESPONSIBILITIES

Ranks of the Service.

4. Pursuant to section 20 and Part B of the First Schedule of the Act, disciplined officers of the Service shall consist of the following—

(a) Gazetted Officers:

- (i) Commandant;
- (ii) Deputy Commandant;
- (iii) Assistant Commandant;
- (iv) Senior Superintendent Fisheries Guard;
- (v) Superintendent Fisheries Guard.

(b) Guards:

- (i) Chief Inspector Fisheries Guard;
- (ii) Inspector Fisheries Guard;
- (iii) Sergeant Fisheries Guard;
- (iv) Corporal Fisheries Guard;
- (v) Constable Fisheries Guard.

(c) Trainees:

- (i) Fisheries Recruit Guard.

Officers to familiarize themselves with

5. (1) All officers shall familiarize themselves with all Government issued instructions, including any laws relevant to their duties.

(2) The instructions envisaged under paragraph (1) include—

instructions and laws.

- (a) the Constitution;
- (b) the Act;
- (c) these Standing Orders;
- (d) the Public Officers Ethics Act;
- (e) the Leadership and Integrity Act;
- (f) the Procurement and Financial Procedures;
- (g) the Human Resource Policy and Procedures Manual; and
- (h) other relevant Government manuals.

General instructions.

6. In relation to discipline in the Unit–

- (a) All the disciplined officers shall be subject to the Disciplinary Code
- (b) When exercising their powers under these Regulations, the disciplined officers shall not infringe on any person's fundamental rights and freedoms.
- (c) The powers of the disciplined officers shall only apply in their areas of jurisdiction prescribed in the Act and by the Commandant from time to time.
- (d) Every disciplined officer shall be subject to the provisions of the Disciplinary Code when carrying out their functions or exercising their powers under these Regulations.
- (e) Every disciplined officer shall be subject to the command-and-control structure as provided for under the first schedule of the Act.

Command and control of officers.

7. (1) Every Enforcement Officer shall be subject to the command-and-control structure as provided for under the Service's relevant instruments.

(2) Every Enforcement Officer shall be under the command and direction of the organizational structure as specified in the Service in the area in which they operate.

Uniform.

8. Every Enforcement Officer shall be in uniform issued by Kenya Fisheries Service as described in these Standing Orders.

Charging of offenders.

9. Any person who contravenes the provisions of the Act and relevant regulations shall be arrested by an Enforcement Officer and handed over for prosecution.

Conduct of joint of operations.

10.(1) The disciplined officers may be required by the Commandant to participate in –

- (a) Joint Service Operations involving officers of the Inter-Agency Monitoring, Control and Surveillance;

- (b) Cross-border Operations; or
- (c) Regional and International Operations.

(2) When participating in Joint Operations, the disciplined officers shall come under the command of the person commissioning the operation or any person appointed by such person to be the commander of the operation.

Conduct of overt operations.

11.(1) Overt operations shall include:

- (a) Patrols including boat patrols, foot patrols, aerial patrols, mounted patrols, vehicular (mobile) patrols, and static patrols.
- (b) Monitoring; and
- (c) Overt investigations.

(2) When conducting overt operations, disciplined officers shall be required to produce identification where required to substantiate their power and authority to carry out such operations.

Conduct of covert operations.

12.(1) Covert operations shall include –

- (a) Collection of intelligence and information relating to Illegal, Unreported and Unregulated (IUU) fishing, fisheries crimes; and
- (b) Undercover fisheries security operations.

(2) When conducting covert operations, the disciplined officers may not be compelled to produce any identification that may disclose their identity and compromise the operation.

(3) Disciplined officers may recruit informants to assist in execution of covert operations.

Confidentiality.

13.No person shall disclose or publish the contents of Operational and Tasking Orders, confidential and sensitive information or operation reports to unauthorized persons without the consent of the Commandant.

Disciplinary Code and Regulations.

14. (1) In addition to the disciplinary penalties provided for under Part D of the First Schedule of the Act, the following disciplinary penalties may be included in the Disciplinary Code: -

- (a) dismissal from the Service;
- (b) reduction in rank;
- (c) confinement in a guardroom or restriction to the confines of any camp or other area where the Service is stationed;
- (d) fines; surcharge;
- (e) where the offence has occasioned any expense, loss or damage, stoppages of pay or allowances;
- (f) extra drills, parades or fatigues;
- (g) severe reprimand;
- (h) reprimand; and

	<p>(i) admonition.</p> <p>(2) A Disciplinary Code issued under this paragraph may provide that a disciplined officer of the Service committing a disciplinary offence may be arrested without a warrant by or on the order of an officer senior to him or placed in command over him, who may, if circumstances so warrant, confine that officer or cause that officer to be confined in a building suitable for the purpose, pending the determination of disciplinary proceedings.</p>
Insubordinate behavior.	<p>15. (1) A disciplined officer of the Service who-</p> <p>(a) strikes, or otherwise uses violence on, or threatens violence to, or incites any other person to use violence on, an officer senior to or placed in command over him or that other person; or</p> <p>(b) uses threatening or insubordinate language toward an officer placed in command over him.</p> <p>(2) The Commandant, or an officer of or above the rank of Assistant Commandant, to whom power to do so has been delegated by the Commandant may direct that an offence committed under this paragraph be dealt with under the Code.</p>
Desertion and Absenteeism	<p>16. (1) A disciplined officer of the Service who absents himself from duty without leave or just cause for a period of or exceeding twenty-one days shall, unless he proves the contrary, be deemed to have deserted the Service.</p> <p>(2) A disciplined officer who deserts the Service shall forfeit any pay or allowance due to him, and subject to the provisions of the Retirement Benefits Act be paid such pension, provident fund or any other scheme operated by the Service, less liabilities due to the Service and in addition, such member shall be liable to disciplinary action.</p> <p>(3) No pay or allowance shall be paid to a disciplined officer in respect of any day during which he is absent from duty without leave, unless the Commandant otherwise directs.</p> <p>(4) Any disciplined officer who deserts from the Service for a cumulative and successive period of or exceeding twenty-one days shall be guilty of an offence and liable to disciplinary action.</p> <p>(5) Any disciplined officer who, upon being dismissed from the Service, or who deserts from the Service for a period of twenty-one days and should surrender the property of the Service or the Government within a period of or not exceeding seven days from the date of dismissal or desertion..</p>
Prohibition from joining trade unions.	<p>17. (1) No officer of the Service shall be or become a member of-</p> <p>(a) a trade union or any body or associate affiliated to a trade union;</p> <p>(b) a body or association the objects or one of the objects of which is to control or influence conditions of employment in a trade or profession; or</p> <p>(c) a body or association the objects, or one of the objects of which, is to control or influence pay, pension or conditions the Service other than a staff association established and regulated by rules or regulations made under this Act.</p>

(2) An officer of the of the Service who contravenes sub-paragraph (I) shall be liable to be dismissed from the Service and subject to the provisions of the Retirement Benefits Act be paid such pension, gratuity, provident fund or any other scheme operated by the Service, less liabilities due to the Service.

(3) If a question arises as to whether a body is a trade union or an association to which this paragraph applies, such question shall be referred to the Cabinet Secretary whose decision thereon shall be final.

Issuance of
Firearms,
ammunition
accoutrements
and necessary
supplies to
members of the
Unit

18. (1) The Service shall make available to the disciplined officers such firearms as may be necessary for the Service to carry out its functions under the Act.

1. A member of the disciplined cadre, after acquiring the requisite training, and when authorized by the Commandant, may use firearms for the following purposes, in the course of and for his lawful duty

(a) in the course of law enforcement against-

- (i) any person charged with an offence punishable under this Act, when that person is escaping or attempting to escape lawful custody;
- (ii) any person who, by force, removes or attempts to remove any other person from lawful custody;
- (iii) any person who, by force, attempts to prevent the lawful arrest of himself or any other person; or
- (iv) in self-defense or in defense of another officer or other person.

(b) In the course of sentry duties and protection of critical installation against-

- (i) Any person attempting to break into the unit's armoury
- (ii) Any person attempting to destroy MCS assets.

(2) Notwithstanding the foregoing, a disciplined officer of the Service shall not resort to the use of firearms-

- (a) under paragraph (a) (i) of sub regulation (2), unless the officer concerned has reasonable grounds to believe that he cannot otherwise prevent the escape, and unless he has given ample warning to such person that he is about to use a firearm against him, and the warning is unheeded; or
- (b) under paragraph (a)(ii), (a)(iii) or (a)(v) of sub regulation (2), unless the officer concerned believes on reasonable grounds that he or any other person is in danger of grievous bodily harm, or that he cannot otherwise prevent the removal, effect the arrest or, as the case may be, defend himself or the other officer or person.

(3) There shall exist an occurrence book to record change of personnel offering the sentry services and daily occurrences.

(4) There shall exist a register on the movement of arms and ammunition accoutrements from the armoury.

(5) All officers handling arms and ammunitions shall adhere to the Firearms Act Cap 114.

Obeying lawful orders. **19.** Every member of the Service shall promptly and willingly obey all lawful orders and diligently perform any duty assigned by persons in authority over them.

Seniority **20.** Members of the Disciplined Officers of the same rank shall rank, in seniority, among themselves according to the dates of their appointment to that rank.

Travelling on duty. **21.**(1) Where any disciplined officer is traveling while on duty and arrives in any area other than the one they serve in, the officer shall report their arrival to the respective MCS Unit's Office, Command Centre, or Compliance Office depending on the nature of the assignment.

(2) A report under this order shall be recorded in the occurrence book.

PART III: DISCIPLINE

Discipline **22.**The fundamental principle of discipline is adherence to the law and consideration for juniors.

Senior officer responsible. **23.**When Disciplined Officers are acting together, the senior most officer present shall be in-charge and shall be responsible for all lawful orders given.

Service officers promptly to obey lawful orders. **24.**All Disciplined Officers must promptly obey all lawful orders issued by a person in lawful authority over them, and must at all times comply with the Act, the Regulations, these Standing Orders, and any other relevant laws.

Responsibility for consequence of orders **25.** A Compliance Officer or Disciplined Officer issuing lawful orders is responsible for their consequences, unless the executor of the lawful orders carries them out improperly, negligently or contrary to the instructions given.

Treatment of other ranks. **26.**All officers shall adopt such methods of command as shall always ensure respect towards their subordinates.

Complaints by a disciplined personnel **27.** (1) A disciplined personnel who has any complaint shall make an oral report to his immediate superior and ask to be brought before his Officer in- charge.

(2) Upon receipt of a report under paragraph (1), the immediate superior shall bring the disciplined personnel before his Officer in-charge.

(3) Where a disciplined personnel is dissatisfied with the decision of the officer in-charge under this standing order, the officer may, in writing, forward the complaint to his Officer in-charge.

(4) Within thirty days of receipt of an appeal under paragraph (3), the officer in-charge shall forward it under cover of an explanatory letter to the Commandant of Disciplined Officers of the Service.

(5) Where the Commandant of the Disciplined Officers of the Service is unable to deal with the complaint to the satisfaction of the member of the junior rank, the complaint shall be forwarded to the **Director General** through the chain of command.

(6) A complaint forwarded to the Director General under paragraph (5) must be in duplicate and accompanied by a full report from the Commandant of the Uniformed and Disciplined Officers of the Service containing recommendations and references to the applicable law relating to the complaint.

(7) Every disciplined personnel has the right to be paraded before any senior officer of the Service inspecting his station so that he may make any complaint orally:

(8) Every member of the disciplined officers shall acquaint themselves with the procedure for making a complaint as specified in this standing order.

(9) An officer who fails to submit a complaint through the proper procedure specified under this standing order commits an offence against discipline, whether or not there is substance in the complaint.

Frivolous complaints.

28. An officer who submits a frivolous or irresponsible complaint commits an offence against discipline.

Anonymous letters.

29. Any anonymous or pseudonymous letter purporting to be addressed by a member of the disciplined officers to the Commandant or Director General, a senior officer or any Ministry or individual shall be disregarded unless it is reported in conformity with whistle blowing policy.

Complaints by members of the Public

30. A complaint against a member of the disciplined officers by a member of the public shall be reported and recorded at the nearest office of the Service.

Criminal offence by member of the Service.

31.(1) Where a disciplined officer is accused of a criminal offence or where the commission of a criminal offence is disclosed as a result of an internal inquiry into a complaint against a member, a full written report shall be submitted to the Director General as soon as the investigation is complete.

(2) In considering a report submitted under paragraph (1), the Director General shall obtain the advice of the legal office on the matter.

Accident by a Service vehicle

32. Where a Service vehicle, patrol vessels or **drones** have been involved in an accident, the incident must be reported to the nearest police station immediately.

Powers to deal with offences against discipline

33. (1) Any offences against discipline by members of the Service shall be dealt with in accordance with the Disciplinary Code.

(2) Subject to the provisions of the Disciplinary Code, any offence against discipline may be investigated, and where an offence is proved, the offender may be punished in the manner specified in the Disciplinary Code.

(3) When there is proof that an offence against discipline has been committed, Orderly Room Proceedings shall —

- (a) commence not earlier than twenty-four hours;
- (b) be undertaken for a period not exceeding six months after commencement.

(4) The Presiding Officer shall seek authority from the Director General, where it is not practical to undertake the proceedings as specified under paragraph (3).

(5) Upon completion of the Orderly Room Proceedings, the completed proceedings shall be forwarded to the Service headquarters within a period of thirty days.

Prohibition against membership in political associations.

34. (1) A disciplined officer of the Service shall not—

- (a) be an active member of any association whose objective and functions are political nature;
- (b) use the office held to—
 - (iii) act as an agent or further the interest of a political party;
 - (iv) indicate support for or opposition to any political party or candidate in an election; and
 - (v) engage in political activities that may compromise or be seen to compromise the political neutrality of the office held.

(2) Where any uncertainty exists as to whether any organization is of a political nature, the matter shall be referred to Cabinet Secretary for a decision.

(3) Nothing in this standing order precludes an officer from registering as a voter or recording his vote at an election.

Being intoxicated when in uniform.

35. A disciplined officer of the Service, whether on or off duty, shall not be intoxicated while in their uniform.

Smoking in uniform

1. A disciplined officer of the Service shall not smoke while in uniform and actively engaged on duty in any public place.

Confidentiality of information.

36. (1) All information received by an officer in his official capacity shall be regarded as confidential information and may only be disclosed to his superiors and, where necessary, any other members of the Service.

(3) Any member of the Service who, discloses or conveys any information concerning any investigation or other Service matter without proper authority commits an offence against discipline.

Pecuniary embarrassment.

37. (1) An officer shall be deemed to be in pecuniary embarrassment if the officer—

- (a) has total debts exceeding the amount of his emoluments for three months; or
- (b) owes a debt for which payment has been requested for a period of more than three months; or
- (c) is a judgment debtor, until the debt is settled; or
- (d) is declared bankrupt, until his discharge assignee has been satisfied.

(2) Any disciplined officer of the Service whose debt amounts to pecuniary embarrassment, in terms of the preceding paragraph, shall forthwith report the matter under confidential cover to his supervisor, and if such indebtedness is as a result of unavoidable misfortune, advice and, if possible, remedial action may be given.

PART IV: CONTROL OF ARMS AND AMMUNITION

Scale of issue. **38.** (1) All arms and ammunition shall be held on charge against the personnel establishment of the MCS unit and in accordance with the set scale of issue.

(2) The scale of issue shall not be varied without the written approval of the Director General.

Improper use of firearms and ammunition **39.** MCS Unit's arms and ammunition may only be used in the lawful execution of duty, official training and range practices and shall not be used for any unauthorized or private purpose.

Issue of small-arms **40.** (1) Small arms shall be issued to all disciplined officers of the Service depending on their availability, nature of staff deployment and as may be considered necessary by the Director General.

(2) The scale of issue of small-arms shall be in accordance with instructions provided in the Arms Register.

Training, responsibility for usage, care and maintenance of small- arms. **41.** (1) Small arms shall only be issued to members of the MCS Unit who have undertaken basic skills at arms training at a relevant institution.

(2) Each member of the MCS Unit is personally responsible for safe custody, care, and maintenance and cleaning of any arms and ammunition issued to him or her.

- (3) As soon as practicable after firing,—
 - (a) a weapon shall be thoroughly cleaned and oiled;
 - (b) only the authorised flannelette and oil shall be used;
 - (c) gauze shall only be used when authorised by the armourer.

Lending of arms and ammunition **42.** Service arms and ammunition shall not be loaned without the written permission of the Director General.

Safe custody
of arms,
ammunition
and handcuffs

43.(1) Any arms, ammunition and handcuffs not in the possession of a member of the MCS Unit shall be kept in armoury of the Unit, Command Centre, or Station.

(2) Any pistols issued to other members of the MCS Unit shall, when not carried on the person, be kept in a safe provided for that purpose.

(3) Where a station or command centre does not have a permanent armoury building available, —

(a) the arms shall be —

(i) kept in a rifle rack firmly secured to the wall or floor;

(ii) manned for twenty-four hours.

(iii) chained to the rack at all times, and the chain securely locked;

(iv) the ammunition and handcuffs shall be kept in a strongbox, secured in such a way that it cannot be carried away or removed.

Armoury keys

44. (1) Not more than two keys shall be kept for the armoury, rifle rack and ammunition box locks.

(2) The Keys for an armoury and Rifle Rack locks shall be kept as follows—

(a) one key shall be kept by a member of the Service not below the rank of Corporal, who shall be responsible for the armoury and the proper issue and receipt of all the arms; and

(b) the second key shall be kept by the officer in-charge of the Command Centre, station or unit.

(3) The Keys for an ammunition box lock shall be kept as follows—

(a) one key shall be kept by the Officer-in-charge of the command centre, station or unit; and

(b) the second key shall be kept by the next most senior member of the Service in the rank at the command centre, station or unit.

(4) Where it is not possible to store arms and ammunition in accordance with this standing order, the arms and ammunition shall remain in the physical possession of the member of the Service to whom they have been issued unless and until the senior officer has made special security arrangements for their safe custody available.

Storage of
ammunition

45. Any ammunition shall be stored—

(a) separately from arms except where it is not practicable, then it shall be kept in a locked strong-box inside the armoury; and

(b) off the ground in such a way as to allow for efficient ventilation and prevention of deterioration by dampness;

	(c) from the oldest stock first, and the ammunition boxes clearly marked with the date of manufacture.
Loaded magazines.	<p>46. (1) In order to ease the spring of weapon magazines shall be emptied at least weekly and, where possible, the ammunition transferred to spare magazines.</p> <p>(2) The quantity of ammunition sufficient for everyday use may not be sealed, while all other ammunition shall be sealed in boxes, and the quantity of rounds contained therein clearly marked on the outside.</p>
Issue of ammunition.	47. The ammunition shall be issued from the oldest stock, from the date of manufacture, being issued first.
Age of ammunition.	<p>48. (1) The normal life of any ammunition shall be fifteen years.</p> <p>(2) Any ammunition exceeding the normal life shall be returned to Service Headquarters through officer in-charge.</p> <p>(3) Any ammunition over ten years of age shall not be issued or fired without permission from the Service Headquarters Officer in-charge of Arms and Ammunition.</p> <p>(4) No damaged ammunition shall be issued or placed in a weapon for firing.</p>
Safe custody of arms and ammunition when an officer proceeds on leave.	49. When proceeding on leave or on duty for which a firearm is not necessary, any officer having charge of a firearm or ammunition shall lodge them in the Service armoury for safe custody.
Carrying of firearms on duty	<p>50. (1) When carrying a firearm, the officer shall take necessary precautions to ensure that it is secure and free from damage at all times.</p> <p>(2) A firearm shall only be carried when the nature of the duty to be performed makes it necessary or desirable.</p> <p>(3) where a firearm is carried while on duty, the number and type of weapons and the quantity of ammunition, and the number of members of the Service detailed for the duty concerned shall be such as to ensure that the danger of loss or misuse is minimised.</p>
Arms Movement Register.	<p>51. (1) Every officer-in-charge of the armoury shall keep and maintain an Arms Movement Register in each armoury.</p> <p>(2) The Arms Movement Register shall be in the prescribed form that form clearly specify the movement in or out of any weapon or ammunition, irrespective of the period.</p>

(3) All entries shall be made by the Officer-in-charge of the armoury at the time of the transactions, and any person removing a weapon or ammunition shall sign or thumbprint the entry.

(4) Where a number of arms are removed at the same time, such as during parades, the officer-in-charge of the unit shall sign for all the weapons in one composite entry.

(5) On the return of any weapon to the armoury, the Officer-in-charge of the armoury shall sign the return entry.

Checking and handing of arms and taking over armoury.

52. Before any armoury key is taken over, the incoming officer on duty shall personally count the arms and ammunition and confirm that the total number of arms and ammunition in the armoury and those removed for duty purposes corresponds with the entries indicated in the Arms Movement Register.

Loss of firearms, or ammunition

53. (1) Any loss of a firearm or ammunition shall be immediately reported to the officer in-charge of the MCS Unit, Command centre or station

(2) Where a report is made under paragraph (1), officer in-charge shall promptly—

- (a) investigate the circumstances of the loss and endeavor to recover the weapon or ammunition; and
- (b) notify the Director General and the Officer-in-charge of the local police station for further instructions;
- (c) open an inquiry file upon submission of firearms loss report to the Director General.

Accounting of arms and ammunition.

54. (1) All arms shall be held on command centre, or station Ledger Charge by weapon type and shall also be recorded in the Arms Register by registered weapon numbers.

(2) Arms and ammunition issued to individuals shall be accounted for through firearm register and ammunition ledger.

Firearms inspection.

55. (1) The Service Unit and police liaison officer shall inspect firearms and ammunition both in the field and the Service headquarters to ensure that firearms, ammunition and related records are kept and maintained as stipulated in these Standing Orders.

(2) No repairs shall be made to a Service firearm by any person other than the police or Service armourer.

(3) Upon conclusion of a firearm inspection, the team carrying out the inspection shall prepare a firearms inspection report.

PART V: APPOINTMENTS AND ENLISTMENTS INTO THE SERVICE

Appointments
of
members of the
Service.

56. The Appointment of members of the Service is governed by the provisions of the Act and the Service structure.

Recruits
allowance

57. All recruits undergoing training shall be entitled to monthly payments of a recruit's allowance at the prescribed rate.

PART VI: DRESS REGULATIONS

58. (1) The Service uniform shall consist of the following—

- (a) Official Working Dress
- (b) Ceremonial Dress –
- (c) Band Dress
- (d) Combat Dress

(2) The dress, working or combat shall consist of the sky-blue color

PART VII: DISCHARGES, RESIGNATIONS AND RETIREMENTS

PART VIII: HONOURS AND SALUTES

Compliments

59. (1) Attention must be paid to the compliments due to the President, the Deputy-President and Cabinet Secretaries.

(2) His Excellency's car carries the National Coat of Arms and, when conveying him, the Presidential Flag is flown on the roof.

(3) All Cabinet Secretaries are entitled to affix to the front and rear bumpers of their cars a badge bearing letters "CS" and when conveying a Cabinet Secretary, the National Flag is flown on the offside front wing.

(4) All ranks of the Service must be conversant with these car badges, and the subject shall be frequently introduced during lecture periods.

Salute on parade
on public
occasions

60. (1) Disciplined officers of the Service shall not salute when lining a route on public occasions but shall stand to attention only.

(2) When a salute is necessary, however, the officer in charge of the detachment shall salute.

Recognition by personnel in plain clothes	61. Disciplined officers in plain clothes are expected to recognize and render the requisite honour and salutation to an officer's superior in rank when they meet them unless circumstances render recognition impossible.
Acknowledgement of salutes	62. Officers who are saluted shall acknowledge the salute in the correct manner.
Salute when National anthem is played	63. Whenever the National anthem is played, all ranks shall stand to attention and all officers shall salute.
Saluting at Service funerals	<p>64. (1) Except when lining a route or regulating traffic, all ranks shall salute a Service funeral; members of the Service shall salute at the sounding of the "Last Post" and "Reveille".</p> <p>(2) Officers of the Service laying wreaths at the graveside shall, both before and after placing the wreaths, salute the grave.</p>
Mode of saluting	65. Saluting shall be strictly in accordance with set provisions of these orders.
Saluting by officers	<p>66. All disciplined officers of the Service shall at all times Salute: -</p> <ul style="list-style-type: none"> (a) the President; (b) the Deputy President; (c) the Chief Justice; (d) Cabinet Secretaries; (e) Governors; (f) Principal Secretaries; (g) Speakers of Parliament; (h) the Head of the Public Service (i) Judges of the Supreme Court, Court of Appeal and High Court; (j) all commissioned officers of the Defense Forces of senior status to themselves; (k) all Gazetted officers of the National Police Service, Prisons Service, Kenya Forest Service and National Youth Service of senior status to themselves; (l) Director General (m) Directors of the Service (n) regional commissioners and county commissioners; (o) disciplined officers shall salute the uniformed and disciplined officers senior to them in Rank.
Guard of Honour	<p>67. Guard of Honour shall be mounted for the following on State and Semi-State occasions only after clearance from the Director-General-</p> <ul style="list-style-type: none"> (a) The Presidents; (b) The heads of foreign countries on state visit to the Republic.

- (c) The Cabinet Secretary
- (d) The Principal Secretary
- (e) Director General

Quarter Guard

68. Quarter Guards shall be mounted for the Cabinet Secretary responsible for Fisheries, the Director General and Uniformed Directors.

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Signed, 2025.

Hassan Ali Joho
Cabinet Secretary
Ministry of Mining, Blue Economy and Maritime Affairs